

**Regional Hospital Planning Group  
Trauma Service Area – D**

Meeting Minutes  
April 20, 2006

Present:	Shiela Kuehler	Knox County Hospital
	Stephen Kuehler	Knox County Hospital
	Ronnie Brown	Knox County Hospital
	Linda Jones	Rolling Plains Memorial Hospital
	Lexie Fiest	Brownwood Regional Medical Center
	Deanna Martin	Comanche County Medical Center
	LaVona Brown	Fisher County Hospital
	Ellen Weaver	Stephens Memorial Hospital
	Michelle Huffaker	Anson General Hospital
	Randy King	Throckmorton Hospital
	Sally Smith	Coleman County Medical Center
	Belinda Smith	Abilene Psychiatric Center
	Neil White	Big Country RAC
	Mike Rollins	Big Country RAC
	Lee Ann Fraser	Stonewall Memorial Hospital
	Linda Mize	Mitchell County Hospital
	Bill Deitenbeck	Abilene Regional Medical Center
	Philli [REDACTED]	Stamford Memorial Hospital

1. The minutes from the March meeting were unavailable for review.
2. Neil White gave an update on Fiscal Year 3/4 funding:
  - a. Mike Rollins will be managing year 3 and 4 funding contracts
  - b. Year 2 contract is still open. The State continues to request copies of receipts
  - c. Year 3 regional purchases have been made.
    - i. WebEOC
    - ii. Laptops – ready to be distributed
    - iii. Reimbursement checks for individual facilities ready for distribution
  - d. Year 4
    - i. Handouts for critical benchmarks given to members at last meeting. Those must be completed and benchmarks not yet met must be addressed. This is written into the contract with the State.
    - ii. A needs assessment report was provided. This report was based on the benchmark results of reporting facilities.
3. Roger Dickey provided an update on the status of WebEOC. HMC participated in a city wide drill and utilized WebEOC. Facilities who have not tried to work with the software were encouraged to do so. To obtain the WebEOC URL contact Roger via email at [rdickey@ehendrick.org](mailto:rdickey@ehendrick.org). A planned region wide exercise was discussed.

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4. Roger discussed the State mandates that require a regional Incident Commander. For our region Captain Maden of the DPS is the incident commander. Roger will keep the committee informed regarding disaster preparedness with other agencies within our region.